## **Darley** *Winning bid* How to bid

- Go to: darleyeurope.com/me and sign into your MyDarley account. Please contact us if you would like to set up a MyDarley account or if you have forgotten your username/password.
- Click on the Darley Winning bid tab and login to your account.
- If you do not have a bidding account, click 'Create Account' and enter your details.
  - You will see this pop-up message: 'We have sent an email to the address you provided. Please click on the link in this email to activate your account.'
  - Click on the link in the email and login to your account.
  - Before you can bid you must click 'Register for this Auction'. Please register as soon as possible to guarantee user approval. We cannot guarantee approval within the last 30 minutes of an auction.
  - You will see this pop-up message: 'Thank you for completing your auction registration! Your bidding status is pending and we will contact you with further details.'
  - Once you have registered for bidding, your registration will be reviewed. This will take place during UK and Ireland office hours. If you are approved for bidding, you will receive an email to advise that registration has been approved.
- Select your preferred auction on the auction page. Even if you already have an account you still need to register to bid on each auction. We cannot guarantee approval within the last 30 minutes of an auction.
- Click either the 'place autobid' or 'bid' button.
- If you click 'place autobid', simply enter your maximum price, and the system will bid up to this amount on your behalf. Please note that should another bidder enter the same maximum, the first autobid entered will be used. You will receive an email to let you know whether you have been outbid.
- **Reserve:** if the reserve price isn't met, the item will not be sold. When the reserve has been met, you will see 'Reserve met' displayed on the item. The reserve price will remain confidential.
- **Bidding extension:** if there is a new bid within 30 seconds of the auction ending, the end time will automatically extend by 30 seconds. The same end time can be extended more than once, if it receives a bid in the final 30 seconds each time.
- **Outbid notifications:** if a bid placed by another bidder exceeds your bid, you will receive an email to let you know you have been outbid.
- If you are outbid by an autobid: if another user has placed an autobid that is higher than your bid, 'You have been outbid' will instantly appear in red on the auction page, but you will not receive an email.
- **If you are the highest bidder:** you will see a prompt on the lot on which you have bid. You will also be notified by email if you are no longer the highest bidder.
- If you win the item: once the auction has ended, our team will be in touch with all the details.